

# CLAY School



## *Clay Joint Elementary School District*

12449 S. Smith, Kingsburg, CA 93631

Office:(559)897-4185 FAX:(559)897-2280

One community, One goal; To exceed expectations

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### **BOARD OF TRUSTEES**

#### **MEETING Minutes**

**DECEMBER 03, 2024 4:00 p.m.**

**Clay Elementary Office Board Room**

**1.0 Called to order** Nancy called the meeting to order at 4:02pm

#### **2.0 Attendance:**

2.1 Members Present: Nancy Tikkanen, Jeff Boldt, JR Shepard, Judi Szpor

2.2 Members Absent: None

2.3 Guests: Brioni Boyajian, Kyle Harrell (board member elect)

**3.0 Flag Salute:** Superintendent led the flag salute

#### **4.0 Adoption of Agenda**

Jeff moved to approve. JR seconded. 3 ayes. Motion carried.

#### **5.0 Minutes:**

5.1 [Regular Board Meeting Minutes on November 5, 2024](#)

JR moved to adopt. Jeff seconded. 3 ayes. Motion carried.

**6.0 Public Comments: None**

#### **7.0 Superintendent Report**

- Great Growth in T1
- Fabulous Conference week
- T1 Awards
- Incredibly strong collegial spirit on campus
- CSBA conference
- Thank you to Nancy Tikkanen for 6 years of service to Clay School in the capacity of School Board Member

#### **8.0 Correspondence:**

8.1 In-coming:

[Commission on Teacher Credentialing's Superintendent letter](#)

8.2 Out-going:

[2024-2025 Intent Form](#)

[Foundation Newsletter](#)

**BOARD OF TRUSTEES: Nancy Tikkanen, Jeffrey Boldt, John R. Shepard  
Judith Szpor, Superintendent/Principal**

**9.0 Information Items:**

Enrollment:

9.1 [Current Enrollment: 246 Students](#)

9.2 YOY [Attendance Comparison at end of T1](#)

Events

9.3 Events Update

[12/18/24-12/22/24 Clay "Giving Week". Canned food drive. 15 families/25 students.](#)

[12/10/24-Clay Winter Program](#)

[12/16/24-01/6/25 Winter Break. Classes resume 01/7/2025](#)

Business:

9.4 Borchardt, Corona, Faeth and Zakarian Audit Exit Meeting Summary from 11/06/24 presented by Brioni Boyajian.

Instruction:

9.5 Special Education and Positive Behavior Intervention Systems at Clay. From 2023 to 2024  
Number of Special Ed Students: 19 total: 9 RSP, 10 Speech with 2 receiving both  
Number of 504 service plans: 7 to 10  
Number of EL Students: 2: 1- First, 1 -Third,  
Leadership Groups: 8 3rd Graders

9.6 [100% conference attendance](#)

9.7 [New California Dashboard](#)

**10.0 Moved to Closed Session 4:59pm**

**Closed Session**

**11.0 Called to Order**

11.1 Personnel Matter discussing changes to current agreement

**12.0 Closed Session Adjourned: 5:09pm**

**13.0 Reconvene for Public Session 5:10pm**

**Return to Open Session**

**14. Report: Closed Session Items** Superintendent shared salary option for moving a part time employee to full time.

**15.0 Action Items:**

Business:

- 15.1 [Request Approval of the First Interim Report and Board Certification as presented by Brioni Boyajian.](#) Jeff moves to approve. JR seconded. 3 ayes. motion carried.
- 15.2 [Request Approval of Warrants in their entirety \(November 1, 6, 8, 15, 22, 2024\)](#)  
JR moves to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.3 Request Approval of Field Trips:  
[2nd & 3rd Grade - Scout Island December 5, 2024](#)  
JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.4 Request Approval of Changes to Contract as discussed in closed session  
Jeff moves to approve moving Eric Medina from part time to full time starting January 2025.  
JR seconded. 3 ayes. Motion carried.
- 15.5 [Request Approval of School Wellness Plan 2025-2029](#)  
Jeff moved to approve. JR seconded. 3 ayes. Motion carried.

**16.0 Next Meeting:** Organizational Meeting December 17, 9:00 am  
Regular Meeting Tuesday, January 07, 2025 at 4:00 p.m. in the Clay Office Board Room.

**17.0 Meeting Adjourned by outgoing president Nancy Tikkanen:** 5:19pm

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Signed, Clerk of the Board

Disability Access: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability related modifications or special distancing modifications to participate in this meeting, please contact Sylvia Armendariz at (559) 897-4185 or Fax (559) 897-2280. Requests for such modifications must be made at least one full business day before the meeting.

**BOARD OF TRUSTEES: Nancy Tikkanen, Jeffrey Boldt, John R. Shepard  
Judith Szpor, Superintendent/Principal**