

CLAY School

Clay Joint Elementary School District

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One community, One goal; To exceed expectations



BOARD OF TRUSTEES

MEETING Minutes

September 3, 2024, 4:00 p.m.

Clay Elementary Office Board Room

1.0 Called to Order: President Nancy Tikkanen called the meeting to order at 4:01pm

2.0 Attendance:

2.1 Members Present: Nancy Tikkanen, Jeff Boldt, JR Shepard, Judi Szpor

2.2 Members Absent: None

2.3 Guests: Brioni Boyajian

3.0 Flag Salute The Superintendent lead in the flag salute

4.0 Adoption of Agenda

JR moved to approve the agenda with the addition of action item 15.14 approval of field trips.

Jeff seconded. 3 ayes. Motion carried.

5.0 Minutes:

4.1 [Regular Board Meeting Minutes on August 6, 2024](#)

Jeff moved to approve the agenda. JR seconded. 3 ayes. Motion carried.

6.0 Public Comments:

None

7.0 Superintendent Report:

- Great Start
- Math intervention Report
- Attendance report
- Behavior Report
- Mosquitos and gnats

8.0 Correspondence:

8.1 Incoming:

[Education Races Not On Ballot](#)

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Judith Szpor, Superintendent/Principal**

8.2 Outgoing: None
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9.0 Information Items:

Enrollment:

9.1 [2024-2025 Clay Enrollment](#)

9.2 [Inter-district Attendance Annual Report. 2024-2025 87.0 % Inter-district transfers and 13.0% In-district students. Compared to 2024-2025, 88.0% IDT.](#)

Business:

9.3 [Compliance report for 2024-25 Mandated Training completed via “Keenan Safe Schools](#)

Curriculum and Instruction:

9.4 Field Trip requests

Kingsburg Train Depot/Fire Station K-1 09/09/24

Imagine U Children’s Museum K-1 04/29/24

Sierra Outdoor School Science Camp 6th 10/28-30/24

Magic Mountain Festival - Advanced Band 6-8th 4/25/25

7/8th Grade Field Trip- Southern CA or Central Coast 05/15-16/25

4/5th Kearney Park Field Trip - 10/9/2024

4/5th Columbia State Park Field Trip 5/9/25

9.5 [Hearing for Sufficiency requirements of Instructional Materials](#)

Facilities:

9.6 New School Bus

9.7 Bathroom Remodel Update

9.8 Roofing maintenance

9.9 Mosquito Abatement came out and fogged mosquitos and gnats - no breeding grounds found

10.0 Move to Closed Session 5:16

Closed Session

11.0 Called to Order

Personnel Discussion

- Custodial position
- Intervention Position

Interdistrict Review

[Numbers of 504s, ELs, SPED](#)

12.0 Closed Session Adjourned 5:49

13.0 Reconvene for Public Session

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Judith Szpor, Superintendent/Principal**

Open Session

14.0 Report: Closed Session Items

Superintendent discussed personnel positions, Interdistrict Review and shared the list of student subgroups

15.0 Action Items:

Business:

- 15.1 [Request action on Interdistrict Transfer Request of new student](#)
JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.2 Request approval of the Superintendent's 2024-2025 [Memorandum](#) & [Evaluation Tool](#)
Jeff moved to approve. JR seconded. 3 ayes. Motion carried
- 15.3 [Request Approval to increase Part-Time Instructional Aide by 1 hour. to be paid out of Prop 28 Arts and Music Funding](#) JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.4 [Request approval of the 2023-24 Unaudited Actuals Financial reports presented by Brioni Boyajian.](#) Jeff moves to approve. JR seconded. 3 ayes. Motion carried.
- 15.5 [Request approval of Resolution 09032024-15.5 to adopt the GANN Limit appropriation limitation recalculation and school year 2024-25 estimated appropriation limitation calculation presented by Brioni Boyajian.](#) JR moves to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.6 [Request approval of a Resolution Regarding Sufficiency of Instructional Materials.](#)
Jeff moves to approve. JR seconded. 3 ayes. Motion carried.
- 15.7 [Request approval of all warrants dated \(August 2, 7, 9, 14, 16, 21, 28\) in its entirety](#)
JR moves to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.8 [Request approval of CYM MOU for Extended Learning After School Care](#)
Jeff moves to approve. JR Seconded. 3 ayes. Motion carried.
- 15.9 [Request approval to close Corporate credit card account](#)
JR moved to approve the closure of the card. Jeff seconded. 3 ayes. Motion carries.
- 15.10 [Request approval of Ken Risenhoover Roofing Quotes](#)
Jeff moved to approve. JR seconded. 3 ayes. Motion carried.
- 15.11 [Request approval of NextGen Math Quote #24-1952 for this year using remaining ESSER funds.](#) JR moved to approve pending staff approval. Jeff seconded. 3 ayes. Motion carried.

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15.12 [Request approval of NextGen Math Quote #24-1953 for next year using remaining ESSER funds](#) Jeff moved to approve pending staff approval. JR seconded. 3 ayes. Motion carried.

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15.13 [Request approval to update the policies as recommended by CSBA](#)
JR moves to approve. Jeff seconded. 3 ayes. Motion carried.

15.14 Request approval for the above mentioned field trips
Jeff moved to approve. JR seconded. 3 ayes. Motion carried.

16.0 Next Meeting: Tuesday, October 1, 2024 at 4:00 p.m. in the Clay Elementary Office Board Room

17.0 Meeting Adjourned: 6:18pm

Signed, Clerk of the Board

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Judith Szpor, Superintendent/Principal**