

# CLAY School



## *Clay Joint Elementary School District*

12449 S. Smith, Kingsburg, CA 93631

Office:(559)897-4185 FAX:(559)897-2280

**One community, One goal; To exceed expectations!**

---

### **BOARD OF TRUSTEES**

#### **MEETING Minutes**

**August 6, 2024, 4:00 p.m.**

**Clay Elementary Office Board Room**

**1.0 Called to Order:** Nancy Tikkanen called the meeting to order at 4:04pm

#### **2.0 Attendance:**

2.1 Members Present: Nancy Tikkanen, Jeff Boldt, JR Shepard, Judi Szpor

2.2 Members Absent:

2.3 Guests:

#### **3.0 Flag Salute**

**4.0 Adoption of Agenda** with requested addition of 15.19 and 15.20 Approval of Annual Notification and remodel quote JR moves to adopt the agenda with the two additions. Jeff seconded. 3 ayes. Motion carried.

#### **5.0 Minutes:**

5.1 [Board Meeting Minutes on June 4, 2024](#)

5.1 [Board Meeting Minutes on June 11, 2024](#)

5.2 [Special Board Meeting Minutes on July 9, 2024](#)

Jeff moved to approve all three in their entirety. JR seconded. 3 ayes. Motion carried.

#### **6.0 Public Comments:**

#### **7.0 Superintendent Report:**

- Spirit of Clay Award
- Focus of 2nd Vice Principal Climate and Culture
- 2024-2025 Theme: Champions on the MOVE
- Corwin - on campus this Friday

**BOARD OF TRUSTEES: Nancy Tikkanen, Jeffrey Boldt, John R. Shepard  
Judith Szpor, Superintendent/Principal**

- Promethean Mount in Library
  - ELP Director Hired
- Superintendent reported on all of these things as updates.

## **8.0 Correspondence:**

### 8.1 Incoming: 2023-2024 CSBA dues invoice

[Borchardt, Corona, Faeth, Zakarian Staffing and Location Changes Letter](#)

Consolidated School Board Member Election Notice

[Formal Notice of Election](#)

### 8.2 Outgoing: [Back to School letter - Staff](#)

[Back to School letter - Parents](#)

## **9.0 Information Items:**

### 9.1 [2024-2025 Budget: Balance in Excess Reserves–FCSS Updated Balances](#)

### 9.2 [Keenan assigned 7.5 per staff](#)

### Enrollment:

### 9.3 [Clay Enrollment, 2024-2025 class sizes to include teaching assignments](#)

### Curriculum and Instruction:

### 9.4 [Initial CAASPP Scores Data Report](#)

### 9.5 [K-8 Professional Development Plan for 2024-25](#)

### Business:

### 9.6 Student /School Events- [Back to School](#) & [Roller Town](#)

### Facilities:

### 9.7 General Update on summer projects.

Superintendent reported out on:

- Carpets in K-3
- Bathroom update
- Trees and grounds
- Gutter/painting
- Picture Day for Board
- Independent Study

## **10.0 Move to Closed Session at 5:29pm**

**Closed Session**

**BOARD OF TRUSTEES: Nancy Tikkanen, Jeffrey Boldt, John R. Shepard  
Judith Szpor, Superintendent/Principal**

## **11.0 Called to Order**

11.1 Review of the established goals for the year

11.2 Personnel

11.3 IDT Update

## **12.0 Closed Session Adjourned 5:51pm**

## **13.0 Reconvene for Public Session 5:51pm**

### **Open Session**

## **14.0 Report: Closed Session items**

Superintendent shared about an employee resignation and an individual Interdistrict transfer update. Board reviewed their goals for the year.

## **15.0 Action Items:**

### **Business:**

#### **15.1 [Consider approval Student Accident Insurance Renewal for 2024-25](#)**

Jeff moves to approve. JR seconded. 3 ayes. Motion carries.

#### **15.2 [Overview, discussion and input. Consider approval of Parent-Student Handbook](#)**

JR moved to approve. Jeff seconded. 3 ayes. Motion carried.

#### **15.3 [Overview, discussion and input. Consider approval of Staff Handbook](#)**

Jeff moved to approve. JR seconded. 3 ayes. Motion carried.

#### **15.4 [Consider approval of Quarterly Report on Williams Uniform Complaints](#)**

JR moved to approve. Jeff seconded. 3 ayes. Motion carried.

15.5 Consider resignation from personnel Jeff moved to accept the resignation of Scott Armstrong. JR seconded. 3 ayes motion carried.

15.6 Request approval to update the policies as recommended by CSBA

JR moved to Table 15.6 and 15.7 until September meeting. Jeff seconded. 3 ayes. Motion carried.

15.7 Request approval to delete the policies as recommended by CSBA

JR moved to Table 15.6 and 15.7 until September meeting. Jeff seconded. 3 ayes. Motion carried

#### **15.8 [Request approval of the Agreement with Speech Therapy Link, Inc.](#)**

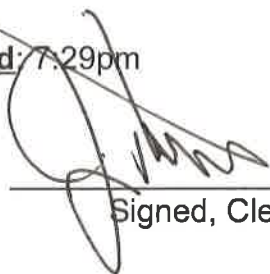
Jeff moved to approve. JR seconded. 3 ayes. Motion carried.

**BOARD OF TRUSTEES: Nancy Tikkanen, Jeffrey Boldt, John R. Shepard  
Judith Szpor, Superintendent/Principal**

- 15.9 [Request approval of warrants \(June 7, 14 and July 5, 10, 17, 24\) in their entirety.](#)  
JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.10 Request approval of the Renewal Agreement with Lozano Smith Attorneys at Law  
Jeff moved to approve. JR seconded. 3 ayes. Motion carried.
- 15.11 [Request approval of 23-24 Consolidated Application](#)  
JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.12 [Request approval to amend 2024-2025 Clay Calendar - Last week of school](#)  
Jeff moved to approve the amendment. JR seconded. 3 ayes. Motion carried.
- 15.13 [Request approval of 24-25 LCAP and Budget revision](#)  
JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.14 [Request action on Interdistrict Transfer Requests of new students](#)  
Jeff moved to approve. JR seconded. 3 ayes. Motion carried.
- 15.15 [Request approval of and adoption of District and Superintendent goals for the 2024-2025](#)  
JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.16 [Request approval of contracts to paint and repair mold and leak issues on Administration building, MPB and Kindergarten building.](#)  
Jeff moved to approve. JR seconded. 3 ayes. Motion carried.
- 15.17 [Consider Approval of 245 FCSS Mailing Permit](#)  
JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.18 [Consider Approval of Prop 28 Annual Report 23-24](#)  
Jeff moved to approve. JR seconded. 3 ayes. Motion carried
- 15.19 [Consider approval of the Annual Notifications](#)  
JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.20 Request to approve fixtures for bathroom remodel not to exceed \$3,825. Seeking other Bids. Jeff moved to approve discretion to administration to not exceed 3825. JR seconded. 3 ayes. Motion carried.

**16.0 Next Meeting:** Tuesday, September 3, 2024 at 4:00 p.m. in the Clay Elementary Office Board Room

**17.0 Meeting Adjourned:** 7:29pm



Signed, Clerk of the Board

**BOARD OF TRUSTEES: Nancy Tikkanen, Jeffrey Boldt, John R. Shepard  
Judith Szpor, Superintendent/Principal**