

CLAY School

Clay Joint Elementary School District

12449 S. Smith, Kingsburg, CA 93631

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One community, One goal; To exceed expectations!



BOARD OF TRUSTEES

MEETING Minutes

March 5 2024, 4:00 p.m.

Clay Elementary Office Board Room

1.0 **Called to Order**: Nancy called the meeting to order at 4:06pm

2.0 **Attendance**:

2.1 Members Present: Jeff Boldt, Nancy Tikkanen, Judi Szpor, JR Shepard (By zoom)

2.2 Members Absent: No

2.3 Guests: Brioni Boyajian

3.0 **Flag Salute**

4.0 **Adoption of Agenda**

4.1 Request approval with 15.10 and 15.11 added as action items

Jeff Boldt moves to approve with the additional items 15.10 and 15.11. JR seconded. 3 ayes.
Motion carried.

4.2 Request approval of the zoom attendance of JR Shepard. Jeff Boldt moves to approve JR remotely. Nancy seconded. 3 ayes. Motion carried.

5.0 **Minutes**:

5.1 [Consider approval of February 6, 2024 Regular Board Meeting Minutes](#)

JR moves to approve. Jeff seconded. 3 ayes. Motion carried.

6.0 **Public Comments**:

None

7.0 **Superintendent's Report**

Superintendent reported out about a conference and upcoming bereavement leave due to her father's passing. Mrs. Scomona will be acting principal.

8.0 **Correspondence**:

8.1 Incoming: [SchoolWorks 2024 Developer Fee Study](#)

**BOARD OF TRUSTEES: Nancy Tikkanen, John Robert Shepard, Jeffrey Boldt
Judith Szpor, Superintendent/Principal**

[Fresno County School Trustees Association Spring Meeting](#)
JR and Superintendent will RSVP

8.2 Outgoing:None

9.0 Information Items:

Enrollment:

9.1 [Current Enrollment: 240 Students](#)

Curriculum and Instruction

9.2 LCAP Review and Survey Results

Business:

9.3 [Resolution of 2022-2023 Audit Finding](#)

9.4 Student Events:

[Jog A Thon - March 8](#)

[Shrek Production - March 14, 15, 16](#)

[Trimester 2 Awards Assembly – March 15](#)

[Spring Break - March 25 to April 1](#)

10.0 Moved to Close Session 5:20pm

Closed Session

11.0 Called to Order:

11.1 Personnel - information on Recommendation for Hire

11.2 Other School Business

12.0 Closed Session Adjourned - 5:37pm

13.0 Reconvene for Public Session

Return to Open Session

14.0 Report about Closed Session: Superintendent introduced information on new hire and other school business.

15.0 Action Items:

Business:

- 15.1 [Request approval of the Second Interim Report by Brioni Boyajian Business Officer](#)
JR moves to approve the report. Jeff seconded. 3 ayes. Motion carried.
- 15.2 Request approval for the hire of the 1st grade position for the 24-25 school year
Jeff moves to approve the hire of Amber Kreiter for the 1st grade teacher for 24-25 school year. JR seconded. 3 ayes. Motion carries.
- 15.3 [Request approval of Home-to School Transportation Plan](#)
Jeff moves to approve the Transportation Plan. JR seconded. 3 ayes. Motion carried.
- 15.4 [Request approval of warrants \(February 2, 7, 9, 14, 21, 23\) in its entirety.](#)
JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 15.5 [Request Approval of Auditing Firm Contract Agreement](#)
JR moves to approve. Jeff seconded. 3 ayes, Motion carried.
- 15.6 [Request approval of final audit report from Borchardt, Corona, Faeth, Zakarian with a Board Audit review and Certification](#) Jeff moves to approve. JR seconded. 3 ayes. Motion carried.
- 15.7 [CSBA Delegate Election Nominations](#) JR moved to approve Ronald Parker. Jeff seconded. 3 ayes. Motion carries.
- 15.8 [Request Approval of Ceiling Update/Ducting](#)
Jeff moves to approve the ducting for the Board Room Ducting Bid from Tim Leppke. JR seconded. 3 ayes. Motion carried.
- 15.9 [Request Approval for Horticulture Students to attend Kearny Agricultural Research Center in April](#) JR moves to approve the Field Trip. Jeff seconded. 3 ayes. Motion carried.
- 15.10 Request approval to have new 1st grade hire start working in Kinder, 1st and 2nd from now until the end of the year as a "Long Term Substitute." and fill that intervention spot with an additional long term sub for the 3rd trimester. Jeff moves to approve the extra time for 1st grade Teacher in K-2 and hire an additional long term sub for intervention. JR seconded. 3 ayes. Motion carries.
- 15.11 [Request approval of the Corwin Professional Development contract for the 24-25 school year](#) JR moved to approve the 24-25 Corwin contract. Jeff seconded. 3 ayes. Motion Carried.

16.0 Next Meeting: Tuesday, April 02, 2024 at 4:00 p.m. in the Clay Elementary Office Board Room.

17.0 Meeting Adjourned: Nancy Tikkanen adjourned the meeting at 6:46pm

Signed, Clerk of the Board

Disability Access: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability related modifications or special distancing modifications to participate in this meeting, please contact Sylvia Armendariz at (559) 897-4185 or Fax (559) 897-2280. Requests for such modifications must be made at least one full business day before the meeting.

**BOARD OF TRUSTEES: Nancy Tikkanen, John Robert Shepard, Jeffrey Boldt
Judith Szpor, Superintendent/Principal**