

CLAY School



Elementary School District

12449 S. Smith, Kingsburg, CA 93631

Office:(559)897-4185 FAX:(559)897-2280

One community, One goal; To exceed expectations

BOARD OF TRUSTEES

MEETING Minutes

November 5, 2024 4:00 p.m.

Clay Elementary Office Board Room

1.0 Called to Order: President Nancy Tikkanen called the meeting to order at: 4:02pm

2.0 Attendance:

2.1 Members Present: Jeff Boldt, JR Shephard, Nancy Tikkanen, Judi Szpor

2.2 Members Absent: None

2.3 Guests:

3.0 Flag Salute

Lead by Superintendent

4.0 Adoption of Agenda Jeff moved to approve. JR seconded. 3 ayes. Motion carried.

5.0 Minutes:

5.1 [Consider Regular Board Meeting Minutes on October 3, 2024](#) JR moved to approve. Jeff seconded. 3 ayes. Motion carried.

6.0 Public Comments: None

7.0 Superintendent Report

- Mrs. Hanson Guest, FCSS Superintendent, and observations
- Conference focus - our stories
- End of T1
- Report on ODRs
- Safe School Ambassadors

8.0 Correspondence: None

**BOARD OF TRUSTEES: Nancy Tikkanen, Jeffrey Boldt, JR Shepard,
Judith Szpor, Superintendent/Principal**

8.1 Incoming:

[Annual Organizational Meeting Cover Memo](#)

[Annual Organizational Meeting Statuses](#)

8.2 Outgoing:

9.0 Information Items:

Enrollment:

9.1 [Current Enrollment: 246 Students](#)

Events:

9.2 [Parent Conferences: Nov. 18-21st](#)

[Veterans Day Nov. 11th](#)

Food Drive/Giving Tree Dec. 18-21st

[Thanksgiving Holidays Nov. 25-29th](#)

Christmas Program December 10th

Facilities:

9.3 Report and/or tour of completed bathroom project

Business:

9.4 [Developer Fee Annual Report 23-24](#)

10.0 Moved to Closed Session 4:27pm

Closed Session

11.0 Called to Order

- **Personnel**

12.0 Closed Session Adjourned 4:35pm

13.0 Reconvene for Public Session 4:36pm

Superintendent gave a report on personnel issues.

Open Session

14.0 Report: Closed Session Items

**BOARD OF TRUSTEES: Nancy Tikkanen, Jeffrey Boldt, JR Shepard,
Judith Szpor, Superintendent/Principal**

15.0 Action Items:

Business:

- 15.1 Set Organizational Meeting between December 1 and December 20, 2024. Recommend Tuesday, December 17, 2024 @ 9:00 am for an organizational meeting date and time. Jeff moved to approve. JR seconded. 3 ayes. Motion carried.
- 15.2 [Consider Approval of Resolution 11052024-15.2](#) JR Moved to approve. Jeff seconded. 3 ayes. Motion Carried
- 15.3 [Consider Approval of Board Resolution 1152024-15.3: 2024-2025 Annual Approval for Temporary Transfers Between Funds](#)
Jeff moved to approve. JR seconded. 3 ayes. Motion carried.
- 15.4 [Consider Approval of Warrants for October \(4,9, 11, 18, 23\) in its entirety.](#)
JR moved to approve. Jeff seconded. 3 ayes motion carries.
- 15.5 [Quarterly Report on Williams Uniform Complaints, EC 35186](#)
Jeff moves to approve. JR seconded. 3 Ayes motion carried.
- 15.6 Consider Approval of the following field trips:
- 04/25/2025 [Advanced Band Magic Mountain Festival](#)
 - 04/29/2025 [K-1st Imagine U Children's Museum](#)
 - 05/09/2025 [4-5th Columbia State Park](#)
 - 05/15-16/2025 [7-8th Central Ca/Coast Overnight Trip](#)
- JR moved to approve all the trips. Jeff seconded. 3 ayes. Motion carried.

16.0 Next Meeting: December 3, 2024 at 4:00 p.m. in the Clay Elementary Board Room

17.0 Meeting Adjourned: 4:44pm Nancy Tikkanen last adjournment as a Clay Board Member. She was thanked by members and Clay students and staff.

Signed, Clerk of the Board

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Judith Szpor, Superintendent/Principal**

Disability Access: The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability related modifications to participate in this meeting, please contact Sylvia Armendariz at (559) 897-4185 or Fax (559) 897-2280. Requests for such modifications must be made at least one full business day before the meeting.

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