

# CLAY School

## *Clay Joint Elementary School District*

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One community, One goal; To exceed expectations!

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### **BOARD OF TRUSTEES**

#### **MEETING Minutes**

April 2, 2024, 4:00 p.m.

Clay Elementary Office Board Room

**1.0 Called to Order:** Nancy Tikkanen called the meeting to order at 4:03pm

#### **2.0 Attendance:**

2.1 Members Present: Nancy Tikkanen, Jeff Boldt, JR Shepard, Judi Szpor

2.2 Members Absent: None

2.3 Guests: Sally Frazier

**3.0 Flag Salute:** Superintendent led in flag salute

**4.0 Adoption of Agenda** Jeff moved to approve. JR seconded. 3 ayes. Motion carried.

#### **5.0 Minutes:**

5.1 [March 5, 2024 Regular Board Minutes](#) JR moved to approve. Jeff seconded.  
3 ayes. Motion carried.

#### **6.0 Public Comments:**

**None**

6.1 Public Comment Hearing for the Adoption of Level-1 Developer Fees Increase Effective June 1, 2024 No comments

#### **7.0 Superintendent's Report**

Today was a good day coming together since the loss of a student over vacation, we had support and all managed the day. The support over break and getting the raccoon for our garden in his memory were received well.

CAASPP assessments continue next week.

**BOARD OF TRUSTEES: Nancy Tikkanen, John Robert Shepard, Jeffrey Boldt  
Judith Szpor, Superintendent/Principal**

**8.0 Correspondence:**

Incoming:

8.1 [FCSS CEA Ratio Waiver Approval](#)

Outgoing:

8.2 [Letter about Clay Loss](#)

**9.0 Moved to Close Session**

**Closed Session**

**10.0 Called to Order: 4:20pm**

10.1 Personnel

10.2 Superintendent evaluation with Sally Fraizier

10.3 Student Discipline

**11.0 Closed Session Adjourned 7:49pm**

**12.0 Report on Closed session** Superintendent shared personnel developments and recent student discipline and outcomes. Superintendent evaluation was conducted with Sally Frazier.

**Return to Open Session 7:50 pm**

**13.0 Information Items:**

Enrollment:

13.1 [Current Enrollment: 239 Students](#)

13.2 [Projected Enrollment 2024-2025](#)

Business:

13.3 Update on Local Control Accountability Plan

Superintendent shared LCAP goals. Expressed desire to maintain the same goals as previous LCAPS based on feedback to keep doing what we're doing while tweaking some of the small day to day operations.

- 13.4 Student Events: CAASPP Awards April 5  
Mother-Son Dance April 19

Facilities

13.5

- Observe the beautiful board room, finally complete.
- Carpet in K-3 moved to summer

**14.0 Action Items:**

Curriculum and Instruction:

Business:

- 14.1 Consider approval of Superintendent Evaluation - table until report is submitted for May consideration.
- 14.2 [Request approval of warrants \(March 6,8,15,20\) in their entirety.](#) JR moved to approve. Jeff seconded. 3 ayes. Motion carried.
- 14.3 [Consider Approval of Board Resolution to increase Level-1 Developer Fees Effective June 1](#)  
Jeff moved to approve the increase. JR seconded. 3 ayes. Motion carried.
- 14.4 [Consider Declarations of Need for Fully Qualified Educators for 2024-25](#)  
JR moved to approve the declaration of need. Jeff seconded. 3 ayes.  
Motion carried.
- 14.5 [Request Approval of 24-25 Certificated and Classified Salary Schedules](#)  
Jeff moved to approve. JR seconded. 3 ayes. Motion carried.
- 14.6 Request approval of recommended Certificated and Classified contracts as written  
JR moves to approve contracts for 24-25 school year, including the intervention position for an additional year. Jeff seconded. 3 ayes. Motion approved.
- 14.7 Request approval of a three year data contract renewal with one of two options provided . [Option A](#) or [Option B](#) Jeff moves to approve Abre dashboard contract. JR seconded. 3 ayes. Motion carried.
- 14.8 Request approval to accept and approve Personnel from closed session.  
JR moves to accept the resignation letter of Gage Wilcox. Jeff seconded. 3

ayes. Motion carried.

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April 02, 2024

Jeff moves to approve Zachary Lopes as a teacher for the 24-25 school year with option 2 contract. JR seconded. 3ayes. Motion carried.

**15.0 Next Meeting:** Tuesday, May 7, 2024 at 4:00 p.m. in the Clay Elementary Office Board Room.

**16.0 Meeting Adjourned:** 8:41pm

**BOARD OF TRUSTEES: Nancy Tikkanen, John Robert Shepard, Jeffrey Boldt  
Judith Szpor, Superintendent/Principal**